Express Suite Assembly Instructions

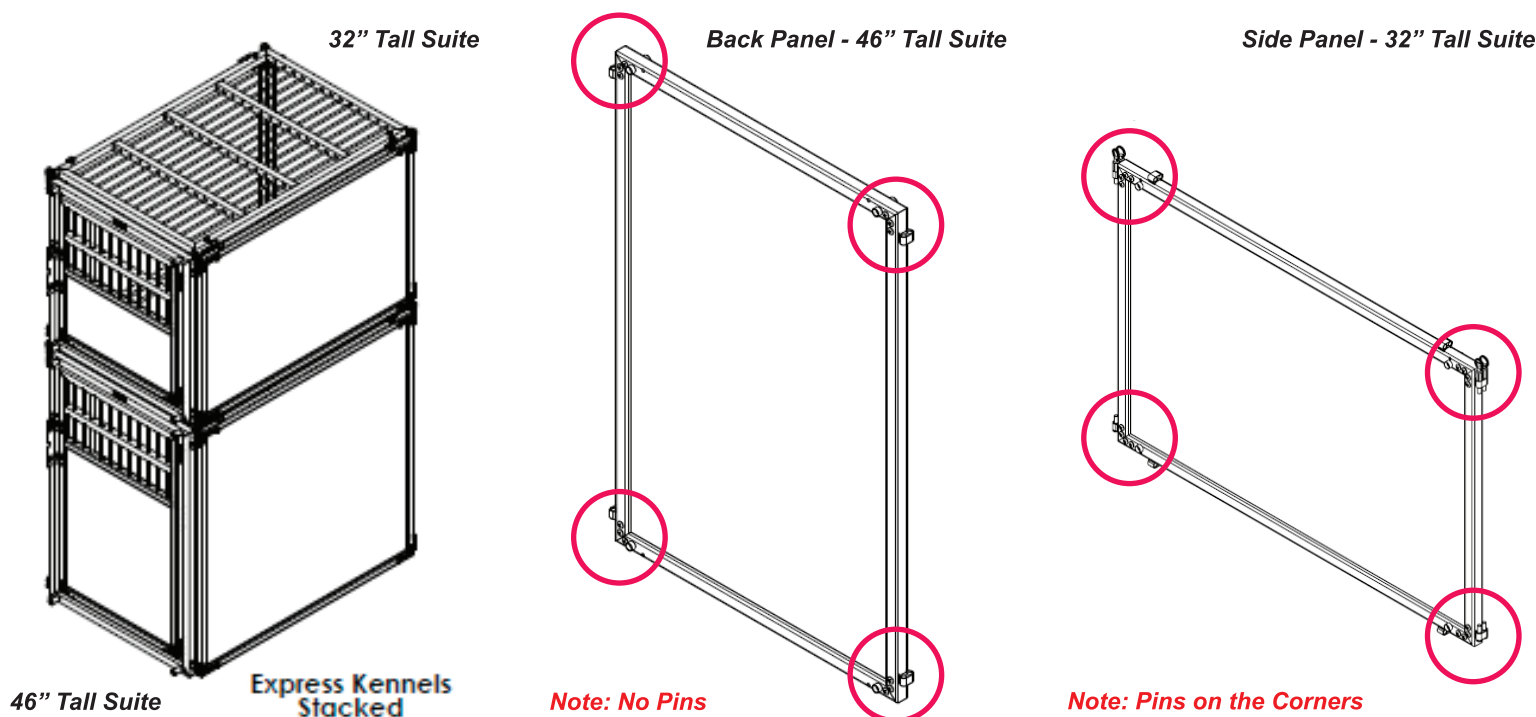## Part I - Unpacking & Staging for Assembly

🐾 Important Notes for Unpacking & Staging

- Inspect your Express Suites for any obvious signs of damage. Document, photograph and report any damage to the delivery driver immediately.

- Unpack your Express Suites and stage the stacks of panels and trays. Photo i to the right is an example of 2 stacks of panels that build 4 Express Suites.

- We recommend assembling Express Suites with 2-3 people for best results.
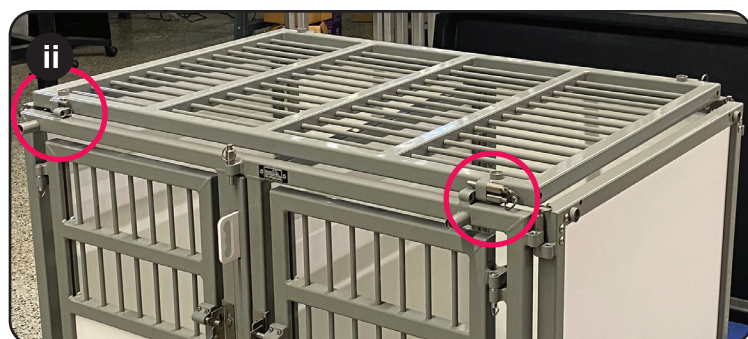
🐾 Back vs Side Panels - Standard Width 32/46 Stacked Suites:

The back panels for the taller bottom suites (46" tall) and the side panels for the shorter top suites (32" tall) are very simialar in size. See the drawings below to see the differences.

32" Tall Suite

46" Tall Suite

Express Kennels Stacked

Back Panel - 46" Tall Suite

Note: No Pins

Side Panel - 32" Tall Suite

Note: Pins on the Corners

🐾 Pins on Top Panels for Stacked Express Suites:

- Top panels for the bottom row of Express Suites have 8 pins (4 spring-loaded & 4 fixed) - see photo ii.

- Top panels for the top row of Express Suites have 4 pins (2 spring-loaded & 2 fixed) - see photo iii.
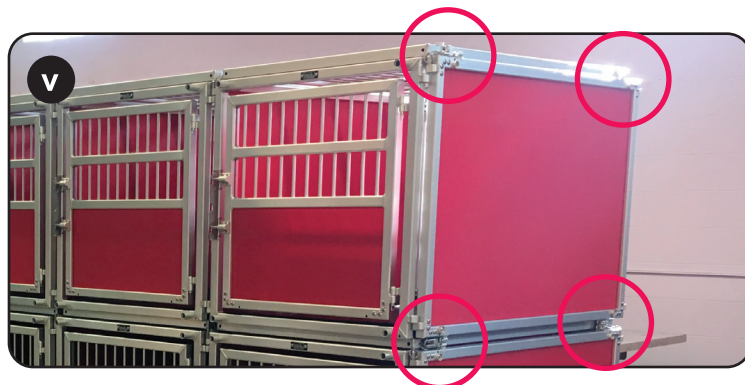
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🐾 Pins on Side Panels - Standard Width Express Suites:

- Side panels shared between suites have 8 pins (4 spring-loaded on the top & 4 fixed on the bottom) - see photo iv.
- Side panels for each end of a row of suites have 4 pins (2 spring-loaded on the top & 2 fixed on the bottom) - see photo v.

🐾 Pins on Gate & Back Panels - Double Wide Express Suites:

- Gate and back panels for double wide suites have 4 pins (2 spring-loaded on top & 2 fixed on the bottom) - see photo vi.
- Side panels for double wide suites have no pins - see photo vii.
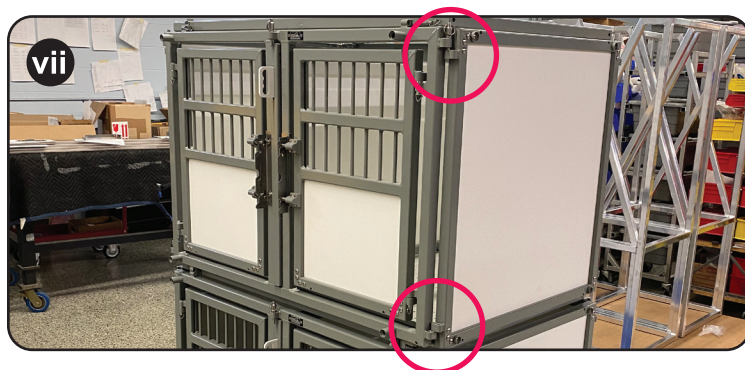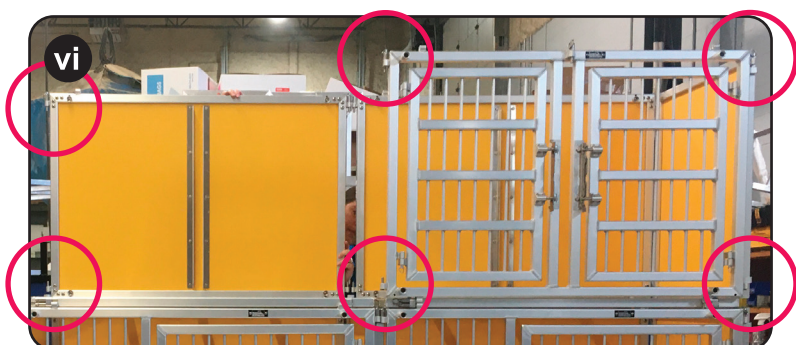
🐾 Tray Variations for All Express Suites:

- Trays with no notches are for standard width Express Suites - see photo viii.
- Trays with a small off-center notch on one side are for double wide Express Suites - see photo ix.
- Trays with a large centered notch on one side are for double Express Suites with removable divider panels - see photo x.
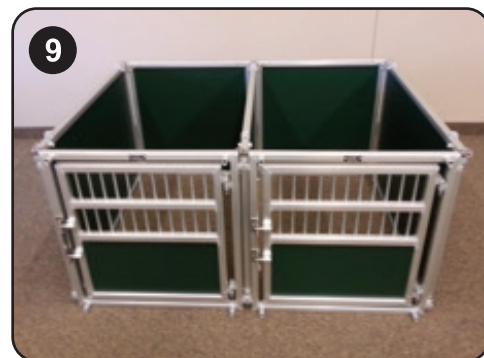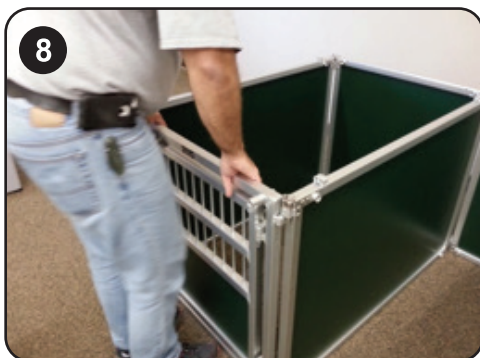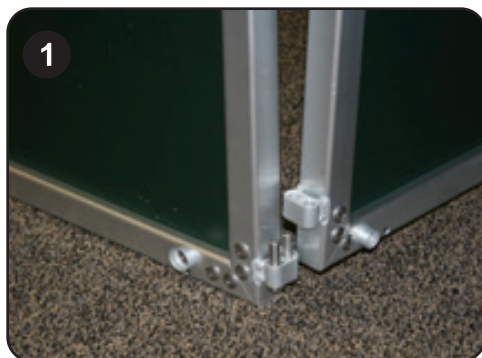
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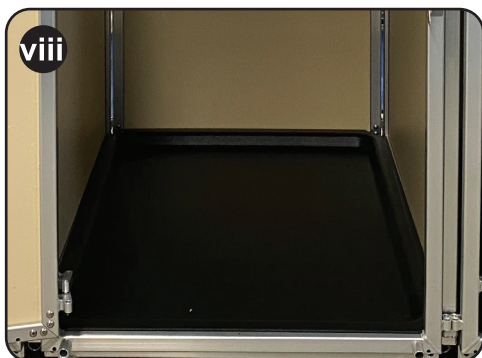
Part II - Standard Width Express Suites

🐾 Step-by-Step Assembly Instructions for Standard Width Express Suites

Start by connecting side and back panels together for your bottom row of Express Suites (photos 1-6).

Add the gates (photos 7-9) and tops (photos 10-12) to your bottom row of Express Suites.

🐾 **Step-by-Step Assembly Instructions for Standard Width Express Suites Continued**

Add the side and back panels for your top row of Express Suites, as shown in photos 13-15.

Add the tops (photos 16-19) and gates (photos 20-22) to your top row of Express Suites.

🐾 **Express Suites with Casters for Stacking Storage Carts Only:**

If your Express Suites came equipped with threaded casters for stacking storage carts, we recommend removing the casters and storing them in a safe location for the next time you need to break down the suites and stack the panels together into storage carts.

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🐾 **Step-by-Step Assembly Instructions for Standard Width Express Suites Continued**

Now that you have your bottom and top rows of Express Suites assembled, all that's left is to install the black plastic trays (photos 23 & 24).

That's all there is to it! Your Express Suites are assembled and ready for use. Enjoy and happy boarding!
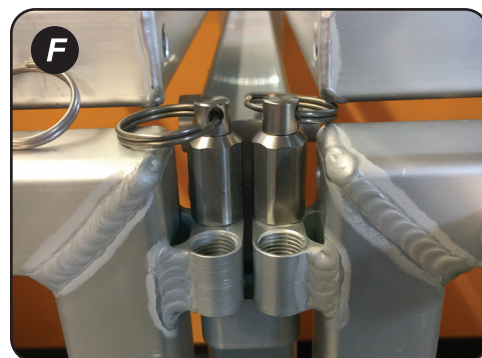
A - Start with the gate and back panels. **B** - Add the outer side panel. **C** - Add the gate and back panels for the next suite.

D - Add middle panel between suites. **E & F** - Close ups of middle panel inserted on lower pins and gate upper pins inserted.

G - Add the last gate and back panel. **H** - Add the remaining middle panel and the end side panel. **I** - Add top panels.

J - Add black trays and drying trays to the bottom row of suites.

**K** - Gates on the top suites must be open all the way on both sides when installing the black plastic trays on the top row of suites.*
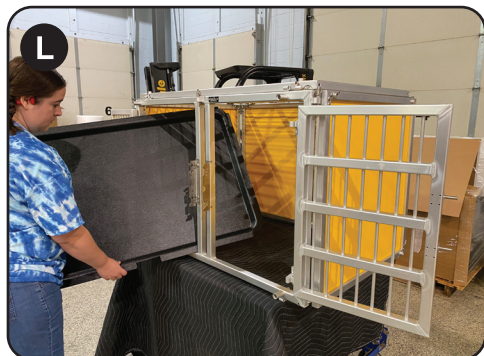
*Only required for divider panel suites.

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L - Start inserting the tray at an angle. **M** - You may need to flex slightly to get the top corner through. **N** - Line up the front first.
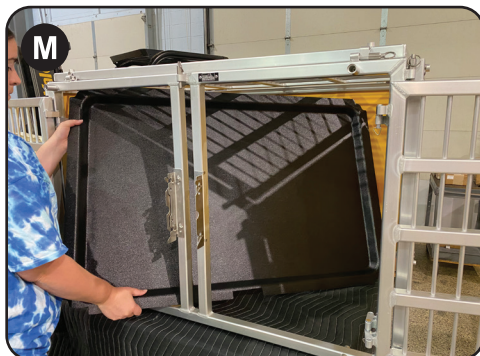
O - Lower the back edge down last. The brackets are tapered at the bottom to assist. **P & Q** - Drying rack tray installed.
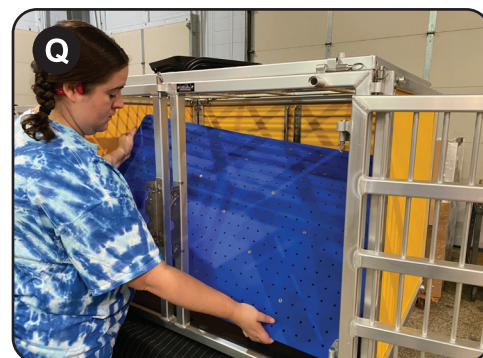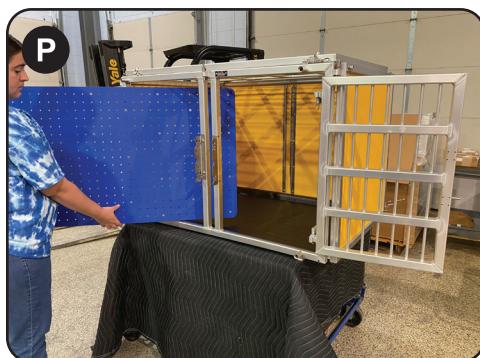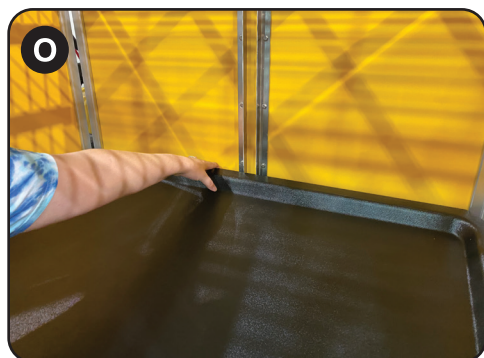
R - Pull up on the spring-loaded pin to insert the divider panel. **S** - Guide the panel to the brackets. **T** - Divider panel secured.
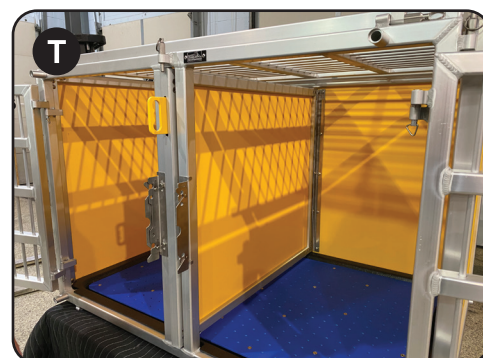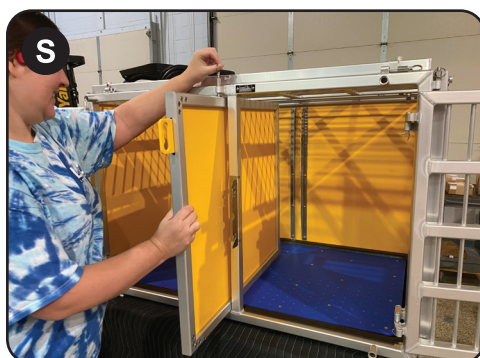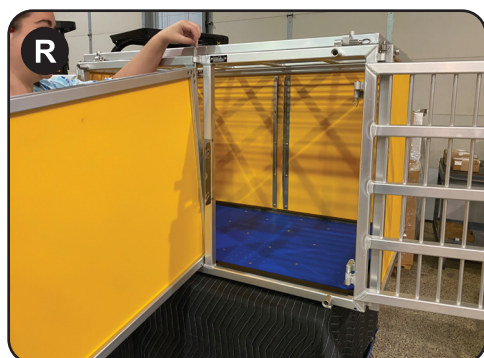
U - Another option is to lower the plastic tray in from the top before installing the tops of the suites. *However, be aware this will only work on the top row of suites.

*Only applies to divider panel suites.

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